



SCAN TO VERIFY

Martyn's Law Readiness Document

SITE NUMBER	DOCUMENT REFERENCE	VERSION	DATE CREATED
GW-S-000042	GW-D-MPQ7KFA	STD-1.0	2026-08-27

01 Organisation & Premises

ORGANISATION	HARBORNE & VALE MARKETS LIMITED
CATEGORY	Shop / retail
COMPANIES HOUSE SIC CODE(S)	47110
ADDRESS	Harborne & Vale Markets Ltd, 14 Crownfield Way, Ashcombe, GL19 4TX
BRANCH / SITE / STORE NUMBER	1
NUMBER OF BUILDINGS IN THE COMPLEX / CAMPUS / CLUSTER	2
UPRN	100000000042
MAX EXPECTED OCCUPANCY	640
RESPONSIBLE PERSON	Alex Trent (Store Manager)
RESPONSIBLE PERSON EMAIL	a.trent@harborne-vale.example
RESPONSIBLE PERSON WEBSITE	www.harborne-vale.example

02

Locations & Layout

MAXIMUM FLOOR HEIGHT (NUMBER OF STOREYS)	2
LIFTS / ELEVATORS ON SITE	1
STEP-FREE ACCESS	Yes

PINNED LOCATION REFERENCES

EXITS · 3

Main Exit

High Street frontage
///charter.begins.marina
51.884210, -2.213470

Rear Exit

Onto goods yard
///pathway.tucked.lantern
51.884560, -2.212900

Side Exit

Car park (step-free)
///anchor.simple.rooftop
51.884050, -2.214010

EVACUATION POINTS · 1

Crownfield Green

Front of premises
///charter.begins.marina
51.884210, -2.213470

ASSEMBLY POINTS · 1

Car park north corner

Away from store
///meadow.signal.evening
51.884820, -2.214230

INVACUATION POINTS · 1

First-floor staff area

Behind secured door
///morning.folded.harbour
51.884300, -2.213520

DISPERSAL AREAS · 1

Crownfield Way
Disperse away from store
///escorting.thickens.grasp
51.884734, -2.214366

TRIAGE AREAS · 2

Car park bays
///chiefs.snacks.snack
51.884492, -2.214551

Green benches
///calculating.highbrow.professes
51.884330, -2.214782

03

Existing Protocols

TYPICAL OPERATING HOURS	Opens 07:00 · Closes 22:00
PEAK / SEASONAL MONTHS	Mar, Jul, Aug, Nov, Dec
MIN EMPLOYEES (ON-SITE)	18
MAX EMPLOYEES (ON-SITE)	58
UNMANNED	No
SUPPORT TYPES	Employees, Security, First Aiders, CCTV monitoring
EXISTING EQUIPMENT & FACILITIES	
EMPLOYEE WIFI CONNECTIVITY	Yes
PANIC ALARMS WITH EXTERNAL REACH (TO SECURITY / POLICE)	Yes
EMERGENCY POWER-OFF (EPO) - LIGHTING, UTILITIES, AUTOMATIC DOOR CLOSURES	Yes
TANNOY / PA SYSTEM	Yes

TWO-WAY RADIO (WALKIE-TALKIE) Yes

ANPR ACTIVE ON-SITE? No

EXISTING PROCEDURES & CAPABILITIES

TRAINED EMERGENCY-SERVICES LIAISON OFFICER AFFILIATED WITH THE SITE? Yes

ROUTINE SECURITY INSPECTION PROCEDURES (WHITE LEVEL INSPECTIONS)? Yes

INTERNAL CODED MESSAGING PROCEDURES? Yes

BOMB-THREAT AWARENESS AND ACTION/PREVENTION PLANS? Yes

CELLULAR CONNECTIVITY (INDICATIVE)

CELLULAR RESPONSE · GL19 4TX			4G / 5G
DOWNLOAD 82 Mbps	UPLOAD 18 Mbps	LATENCY 28 ms	
INDICATIVE READ · 51.8842, -2.2135			

04 Procedures

EV Evacuation

APPLIES

INITIATES	Duty manager
DECIDES	Duty manager
SERVICES ALERTED	999
STAFF AWARE	Yes
HOW TESTED	Twice yearly drill

IN Invacuation

APPLIES

INITIATES	Duty manager
DECIDES	Duty manager
SERVICES ALERTED	999
STAFF AWARE	Yes
HOW TESTED	Annual walk-through

LO

Lockdown

APPLIES

INITIATES	Duty manager
DECIDES	Duty manager
SERVICES ALERTED	999
STAFF AWARE	Yes
HOW TESTED	Annual exercise

CO

Communication

APPLIES

INITIATES	Duty manager
DECIDES	Duty manager
SERVICES ALERTED	999
STAFF AWARE	Yes
HOW TESTED	Radio check monthly

05

Review & Sign-off

SIGNATORY	Alex Trent
CAPACITY	Responsible person
DATE REVIEWED	2026-08-27
REVIEW DUE	2027-08-27

ATTESTATION

I confirm that the details provided represent the current procedures and physical characteristics of the premises, and that public-protection procedures are in place as required by the standard tier duty. I attest that this information is accurate.

SIGNATURE

